

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.5
(ID # 30275)

MEETING DATE:
Tuesday, April 28, 2026

FROM : AUDITOR CONTROLLER

SUBJECT: AUDITOR-CONTROLLER: Internal Audit Report 2026-307: Riverside County Transportation and Land Management Agency, Code Enforcement Department, Follow-up Audit, [District: All]; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Receive and file Internal Audit Report 2026-307: Riverside County Transportation and Land Management Agency, Code Enforcement Department, Follow-up Audit.


ACTION: Consent


Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 4/16/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: April 28, 2026
xc: Auditor

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
NET COUNTY COST	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: N/A	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

We completed a follow-up audit of the Riverside County Transportation and Land Management Agency, Code Enforcement Department. Our audit was limited to reviewing actions taken as of January 16, 2026, to correct findings noted in our original audit report 2025-015 dated September 09, 2025. The original audit report contained five recommendations, all of which required implementation to help correct the reported findings.

Based on the results of our audit, we found that of the five recommendations, all were implemented.

For an in depth understanding of the original audit report, please refer to Internal Audit Report 2025-015 included as an attachment to this follow-up audit report or it can also be found at <https://auditorcontroller.org/divisions/internal-audit/reports>.

Impact on Residents and Businesses

Provide an assessment of internal controls over the audited areas.

SUPPLEMENTAL:

Additional Fiscal Information:

Not applicable.

ATTACHMENTS:

A: Riverside County Auditor-Controller - Internal Audit Report 2026-307: Riverside County Transportation and Land Management Agency, Code Enforcement Department, Follow-up Audit.



Office of Ben J. Benoit
Riverside County Auditor-Controller

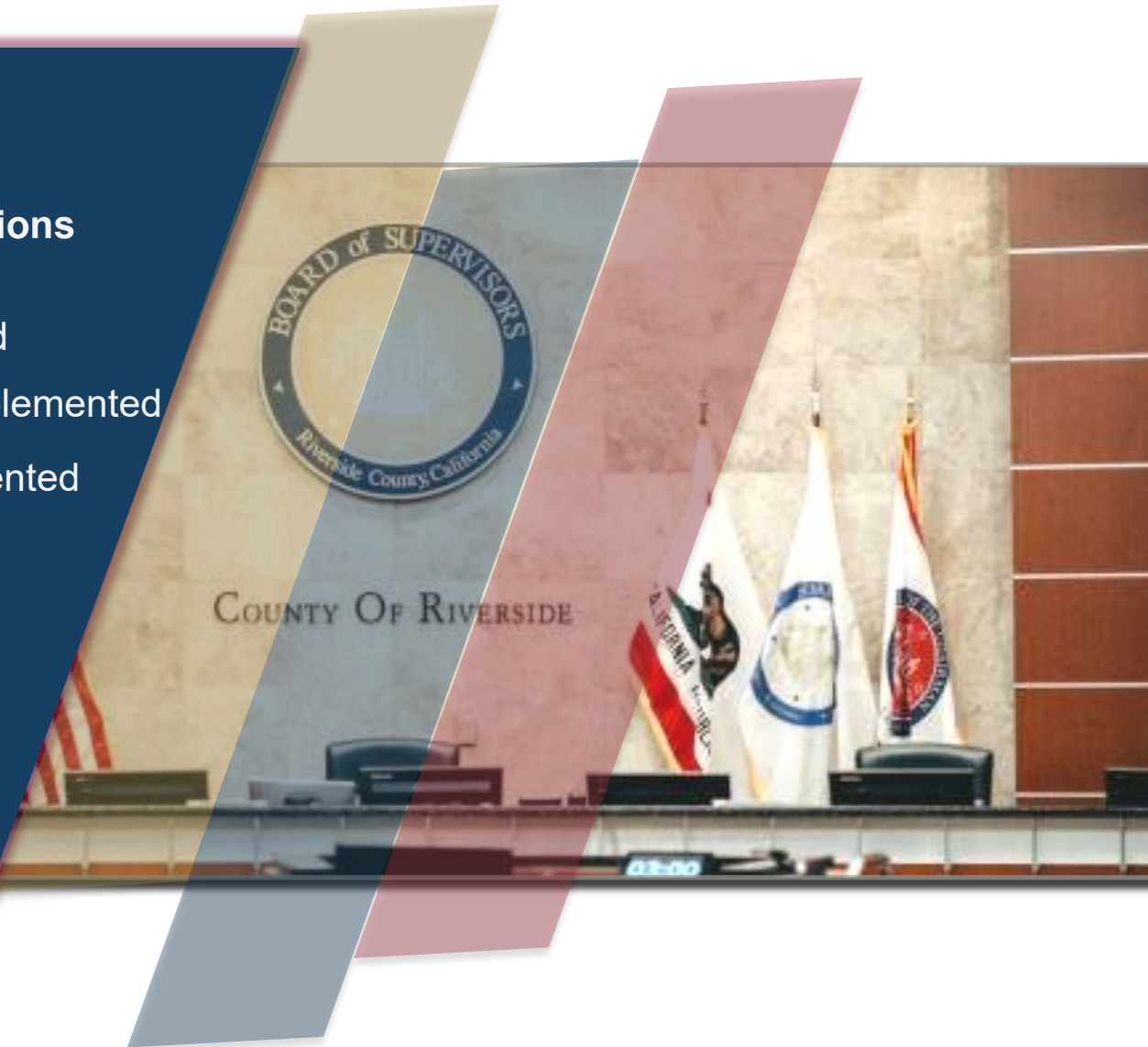
Internal Audit Report

2026-307

Follow-up

5 Recommendations

- ✓ 5 Implemented
- ▶ 0 Partially Implemented
- ✗ 0 Not Implemented



**Riverside County
Transportation and Land Management Agency,
Code Enforcement Department,
Follow-up Audit**

April 28, 2026



COUNTY OF RIVERSIDE
OFFICE OF THE AUDITOR-CONTROLLER

BEN J. BENOIT
AUDITOR-CONTROLLER

TANYA S. HARRIS, DPA, CPA | JON JENSEN, CPP
ASSISTANT AUDITOR-CONTROLLER



April 28, 2026

Rania Odenbaugh
TLMA Director

Riverside County Transportation and Land Management Agency, Code Enforcement Department
4080 Lemon Street, 14th Floor
Riverside, CA 92501

Subject: **Internal Audit Report 2026-307: Riverside County Transportation and Land Management Agency, Code Enforcement Department, Follow-up Audit**

Dear Ms. Odenbaugh:

We completed the follow-up audit of Riverside County Transportation and Land Management Agency, Code Enforcement Department. Our audit was limited to reviewing actions taken as of January 16, 2026, to help correct the findings noted in our original audit report 2025-015 dated September 9, 2025.

We conducted our audit in accordance with the International Standards for the Professional Practice of Internal Auditing. These standards require that we plan and perform the audit to obtain reasonable assurance that our objective, as described in the preceding paragraph, is achieved. Additionally, the standards require that we conduct the audit to provide sufficient, reliable, and relevant evidence to achieve the audit objectives. We believe the audit provides a reasonable basis for our conclusion.

The original audit report contained five recommendations, all of which required implementation to help correct the reported findings. Based on the results of our audit, we found that of the five recommendations, all were implemented.



Internal Audit Report 2026-307: Riverside County Transportation and Land Management Agency, Code Enforcement Department, Follow-up Audit

A summary of the conditions from the original audit and the results of our review on the status of the implementation of the recommendations are provided in this report. For an in-depth understanding of the original audit, please refer to Internal Audit Report 2025-015 included as "Attachment A" of this audit report along with your department status letter as "Attachment B." You can also find the original audit report at <https://auditorcontroller.org/divisions/internal-audit/reports>.

We thank you and your staff for your help and cooperation. The assistance provided contributed significantly to the successful completion of this audit.

Ben J. Benoit
Riverside County Auditor-Controller

By: René Casillas, CPA, CRMA
Deputy Auditor-Controller

cc: Board of Supervisors
Jeff A. Van Wagenen, County Executive Officer
Juan Perez, Chief Operating Officer
Don Kent, Chief Finance Officer
Charissa Leach, Assistant County Executive Officer
Grand Jury



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Non-Capital Asset Management

Finding 1: Non-Capital Asset Compliance

“County of Riverside Board of Supervisor’s Policy H-26, *Non-Capitalized Asset Management*, states, ‘Non-capitalized assets which are small, mobile, easily converted for personal use, and have a fair market value of at least \$200 are classified as ‘walk-away assets... ‘Each department shall ensure compliance with this policy by tracking walk-away assets using the county’s Asset Management Module... Departments may use another established system to ensure the accountability of non-fixed assets...’ Additionally, Government Finance Officers Association recommends that governments should implement an asset tracking system appropriate to the value and portability of assets, even if not capitalized, to safeguard public property.

Thirteen out of 40 (33%) non-capital assets randomly selected for testing were not at the locations reported in the department’s internal non-capital asset listing. Additionally, one out of 11 assets identified during fieldwork was not being tracked by the department. The department also does not use external asset tags to identify non-capital assets. Instead, the department relies on serial numbers, which are not always visible or accessible. As a result, these assets are not readily identifiable, making it difficult to determine their assigned custodian, physical location, or movement across workspaces. These conditions were attributed to outdated location records following a recent office relocation, an oversight during a leadership transition that led to the exclusion of an asset from the inventory listing, and assets being in the process of surplus preparation. Gaps in accurate location records and tracking of non-capital assets affect the ability to maintain effective oversight. This increases the risk of misplacement, loss, or unauthorized use, and impacts the availability of non-capital assets needed for operational efficiency.”

Recommendation 1.1

“Ensure all-noncapital assets are identified, tagged, and properly tracked to maintain accurate records of ownership and location.”

Current Status 1.1: Implemented

Recommendation 1.2

“Update desk procedures to include a clear, documented process for tracking non-capital assets, including timely updates of asset locations and verification of departmental ownership.”

Current Status 1.2: Implemented



Finding 2: Non-Capital Asset Inventory

“Government Finance Officers Association recommends that governments implement asset tracking systems appropriate to the value and portability of assets, even if not capitalized, and that such systems include routine monitoring to safeguard public resources. Additionally, the United States Government Accountability Office’s Standards for Internal Control in the Federal Government (Green Book), Principle 10, Design Control Activities, states, ‘Management establishes physical control activities to secure and safeguard vulnerable assets’ and ‘periodically counts and compares such assets to control records.’

The department does not formally document its annual non-capital asset inventory counts. The most recent non-capital asset inventory count occurred in January 2024; however, there was no evidence of the preparer's signature, date of completion, or supervisory review and approval. A standardized process or written procedures need to be developed for conducting, documenting, and reviewing periodic non-capital asset inventory counts. The absence of a clear and consistent process for tracking inventory activity increases the risk that discrepancies between recorded and actual non-capital assets may go undetected. These gaps in oversight elevate the risk of noncapital asset loss, misstatements, and delays in locating needed equipment and supplies, which can hinder operational efficiency.”

Recommendation 2.1

“Establish and implement a clear, documented process for conducting annual non-capital asset inventory counts, including clear roles, responsibilities, and timeframes.”

Current Status 2.1: Implemented

Recommendation 2.2

“Develop and implement standardized documentation requirements for inventory counts, such as requiring the preparer’s signature, date of completion, and evidence of supervisory review and approval.”

Current Status 2.2: Implemented

Recommendation 2.3

“Update desk procedures to incorporate the standardized non-capital asset inventory process and documentation requirements.”

Current Status 2.3: Implemented