

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.7
(ID # 23239)

MEETING DATE:
Tuesday, October 17, 2023

FROM : AUDITOR CONTROLLER:

SUBJECT: AUDITOR-CONTROLLER: Internal Audit Report 2024-305: Riverside County Environmental Health Department Follow-up Audit, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Receive and file Internal Audit Report 2024-305: Riverside County Environmental Health, Follow-up Audit

ACTION: Consent


Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 10/9/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: October 17, 2023
xc: Auditor Controller, Environmental Health Dpt.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
NET COUNTY COST	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	n/a

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

We completed the follow-up audit of Riverside County Environment Health Department. Our audit was limited to reviewing actions to correct findings noted in our original audit report 2022-011 dated March 8, 2022. The original audit report contained two recommendations, all of which required implementation to help correct the reported findings.

Based on the results of our follow-up audit, we found that the two recommendations were implemented.

For an in-depth understanding of the original audit, please refer to Internal Audit Report 2022-011 included as an attachment to this follow-up audit report, or it can also be found at <https://auditorcontroller.org/divisions/internal-audit/reports>.

Impact on Citizens and Businesses

Provide an assessment of internal controls over the audited areas.

SUPPLEMENTAL:

Additional Fiscal Information

Not applicable

ATTACHMENTS:

A: Riverside County Auditor-Controller - Internal Audit Report 2024-305: Riverside County Environmental Health, Follow-Up Audit.

Office of Ben J. Benoit
Riverside County Auditor-Controller

4080 Lemon Street, 11th Floor

Riverside, CA 92509

(951) 955-3800

Internal Audit Report 2024-305

Follow-up

2 Recommendations

- ✓ 2 Implemented
- ▶ 0 Partially Implemented
- ✗ 0 Not Implemented



Riverside County Environmental Health Department Follow-up Audit

October 17, 2023



COUNTY OF RIVERSIDE
OFFICE OF THE
AUDITOR-CONTROLLER

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ACC | **AUDITOR**
CONTROLLER
COUNTY OF RIVERSIDE

Ben J. Benoit
County Auditor-Controller

Tanya S. Harris, DPA, CPA
Assistant Auditor-Controller

October 17, 2023

Jeffrey Johnson
Director of Environmental Health
Riverside County Environmental Health Department
4065 County Circle Drive
Riverside, CA 92503

**Subject: Internal Audit Report 2024-305: Riverside County Environmental Health Department
Follow-Up Audit**

Dear Mr. Johnson:

We completed the follow-up audit of Riverside County Environmental Health Department. Our audit was limited to reviewing actions taken to help correct the findings noted in our original internal audit report 2022-011 dated March 8, 2022.

We conducted our audit in accordance with the International Standards for the Professional Practice of Internal Auditing. These standards require that we plan and perform the audit to obtain reasonable assurance that our objective, as described in the preceding paragraph, is achieved. Additionally, the standards require that we conduct the audit to provide sufficient, reliable, and relevant evidence to achieve the audit objectives. We believe the audit provides a reasonable basis for our conclusion.

The original internal audit report contained two recommendations, all of which required implementation to help correct the reported findings. Based on the results of our audit, we found that the two recommendations were implemented.

Summary of the conditions from the original internal audit and the results of our review on the status of the implementation of the recommendations are provided in this report. For an in-depth understanding of the original audit, please refer to Internal Audit Report 2022-011 included as, "Attachment A" of this audit report along with your department's Cost Study Submittal Memo as "Attachment B."

Internal Audit Report 2024-305: Riverside County Environmental Health Department, Follow-up Audit

You can also find the original audit report at <https://auditorcontroller.org/divisions/internal-audit/reports>.

We thank you and your staff for the help and cooperation. The assistance provided contributed significantly to the successful completion of this audit.



Ben J. Benoit
Riverside County Auditor-Controller



By: René Casillas, CPA, CRMA
Deputy Auditor-Controller

cc: Board of Supervisors
Jeff A. Van Wagenen, County Executive Officer
Dave Rogers, Chief Administrative Officer
Grand Jury

Internal Audit Report 2024-305: Riverside County Environmental Health Department, Follow-up Audit

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Internal Audit Report 2024-305: Riverside County Environmental Health Department, Follow-up Audit

Department Rates

Finding 1: Cost Study of Environmental Health Rates

“Environmental Health has not completed a cost study for department rates since 2014. A cost study is designed to assess a departments’ rate methodology, reasonableness, and cost allocations. A routine cost study aids in analyzing costs that go into providing a service that can change over time such as supplies, salaries, benefits, and overhead costs. Policy B-4 states; All development-related rates should be submitted to a full cost study not less than every three years and appropriate adjustments made. Policy B-4 was not followed due to rates being adjusted based on consumer price index increases over the past seven years. As such, the department rates run the risk of over or under-recovering the cost of providing services.”

Recommendation 1.1

“Complete a cost study in accordance with Board of Supervisors Policy B-4, *Rates Charged for Current Services*, to support the rates charged by Environmental Health.”

Current Status 1.1: Implemented

The Department of Environmental Health proactively took the appropriate actions to complete a cost study in accordance with the Board of Supervisor’s B-4, *Rates Charged for Current Services*, to support the rates charged by Environmental Health. The Cost Study was completed in January 2023 prior to the fiscal year 2023/2024 Budget Development and a copy of the Cost Study Submittal Memo will be provided in this internal audit report as “Attachment B”.

Recommendation 1.2

“Ensure department rates are based on a cost study that has been completed within the timeframe indicated in Board of Supervisors Policy B-4, *Rates Charged for Current Services*.”

Current Status 1.2: Implemented