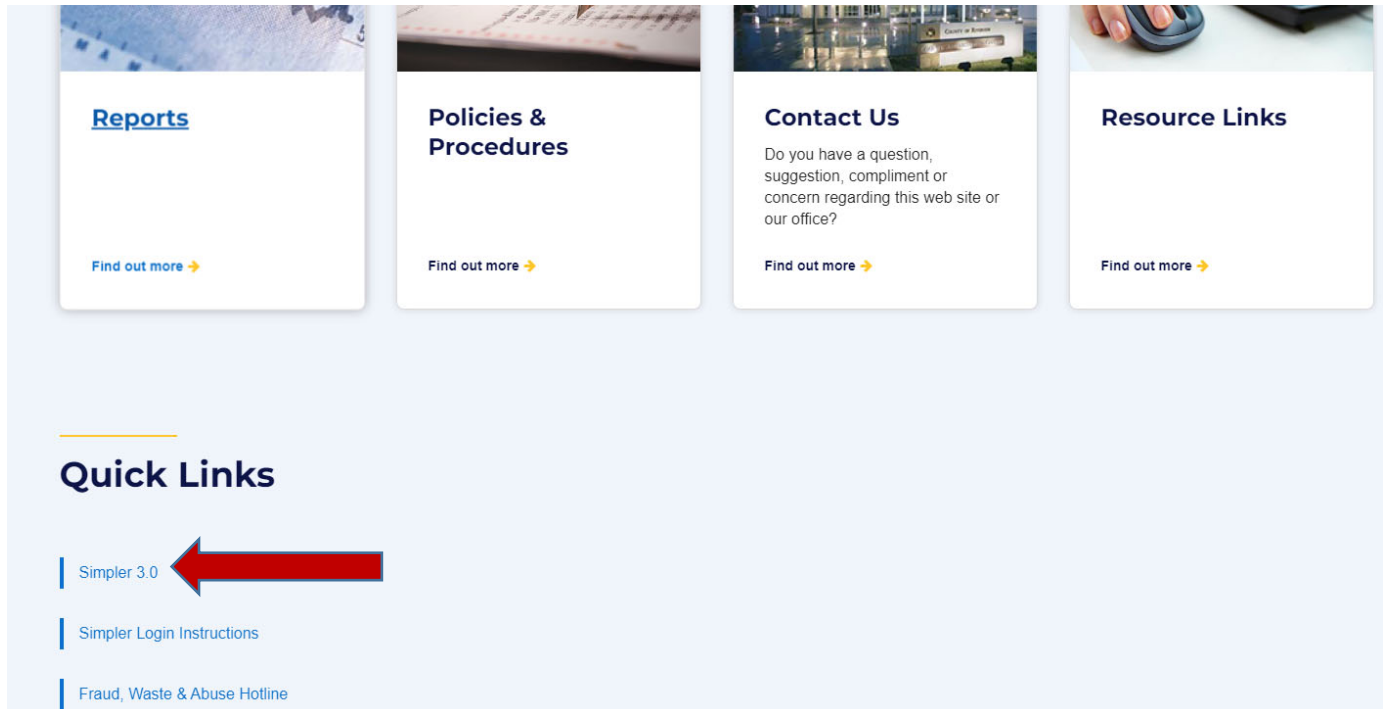


## Simpler Login Instruction

To access to *Simpler Financials*, please visit Auditor Controller's website at <https://auditorcontroller.org>

The link to Simpler 3.0 is located at the home page under Quick Links (bottom left section).



or

Copy & paste <https://financials3.auditorcontroller.org/> on your browser.

At the login screen, please make sure the User ID starts with capital "E" and 6 digit of your employee number or login similar to your PeopleSoft logon. Please email [acoreports@rivco.org](mailto:acoreports@rivco.org) for password. The password is case sensitive.

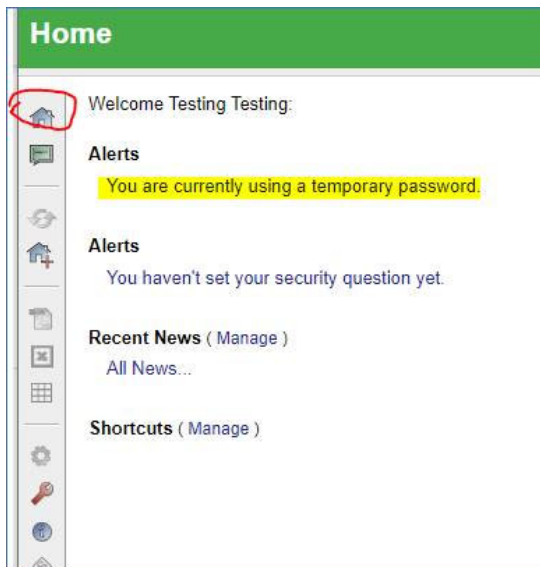
User ID: E \_\_\_\_\_ (Employee Number)

Password: \_\_\_\_\_

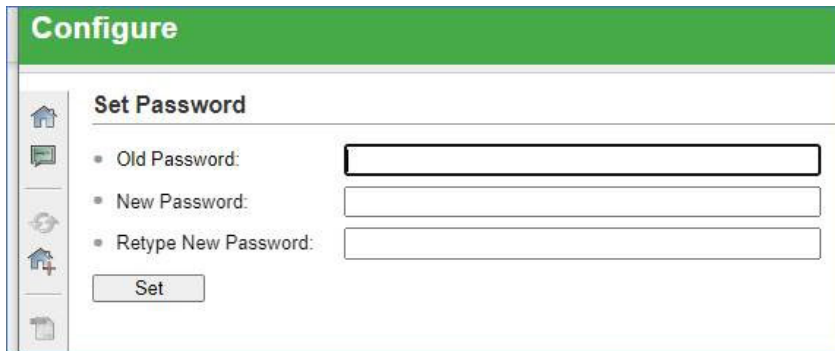
The image shows a screenshot of the Simpler Login page. The page has a green header with the word 'Login'. Below the header, there is a welcome message: 'Welcome to simpler/gov for Riverside County.' and instructions: 'To access this site, enter your login name and password.' The login form includes a 'Login' section with two input fields: 'User ID:' and 'Password:'. Below the input fields is a 'Login' button. At the bottom of the form, there is a link for 'Forgot your password?'.

The password that is provided is temporary and is good for 10 days, after which it will expire. Please follow the instruction on the next page to change your temporary password.

After log in with your temporary password, go to Home (circle in red) located on the left panel, then select **“You are currently using a temporary password”** (yellow highlight) to change your password on the next screen.



Type in your temporary password and new password. The new password should be at least 8 character, with one number and a special character. Then re-type the new password. Click Set.



If you have any problems with login, please e-mail [acoreports@rivco.org](mailto:acoreports@rivco.org) and we will respond to your concerns.