



**To Be Completed By the Auditor-Controller's Office**

**CHECKLIST**

No.	(Circle One)		Description	✓	Initials	Date
	Add	Inactive				
<b>1</b>	<b>A</b>		<b>Chart of Accounts</b>			
	A		Add Revenue Account to Reporting/CAFR Trees			
	A		Validate that the following info is in place:			
	A		Revenue Control			
	A		Revenue Override			
<b>1</b>	<b>A</b>		<b>Budget</b>			
	A		Budget Setup			

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_